



759 W 400 S - Crawfordsville, IN – (765) 362-0070

CRAWFORDSVILLE BOARD OF AVIATION COMMISSIONERS

Meeting Minutes

January 14, 2010

Board Members Attending:

Chuck Fiedler, President - Steve Rasmussen, Vice President - Myra Dunn,
Treasurer - Russ Stath, Secretary

Others Attending:

Rex Parker (departed 18:45), Vic Bandini, Ken Ross (departed 19:00), Bill
Cramer, Greg Etzel, Brent Milhon, Nellie Thompson

I. Call to order

Chuck Fiedler called to order the regular meeting of the **Board of Aviation Commissioners** at **17:20** on **January 14th, 2010** in the **airport terminal conference room, noting that a quorum was present.**

II. Approval of claims

The January claims were presented to the Board for review. A motion was made by Russ Stath, seconded by Myra Dunn and all agreed. The motion carried and all claims were approved as presented. See attached Appropriation report for a complete listing of claims.

III. Approval of minutes from last meeting

Meeting minutes from November 19th, December 10th and December 30th were presented to the Board for review and approval. A motion was made by Steve Rasmussen, seconded by Russ Stath and all agreed. The motion carried and all minutes were approved. See attached minutes.

IV. Treasurer Report

- A) Myra Dunn presented a letter from the Myler Corporation to the Board. Said letter requested hangar rent relief for one month due to runway lights being out of service. Ken Ross presented a check to the Board from NGC for the amount of relief requested by the Myler Corporation. A motion was made by Myra Dunn to accept said letter and grant relief, seconded by Russ Stath and all agreed. The motion carried.
- B) Myra Dunn presented the January Treasurer Report. A copy of this report was distributed to all present and attached to these minutes. Steve Rasmussen



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made a motion to approve said report, Russ Stath seconded the motion and all agreed. The motion carried and said report was approved.

V. NGC Report presented Ken Ross

- a) Runway status - waiting on “weather” to finish the project.
- b) W.G. Gentry, water on top of tanks - Gentry has sealed the conduits and RedTop shall monitor water level weekly
- c) Michiana Contracting - REILs on Runway 4 OTS. **Point of Order for Secretary Stath at 00:00(left)**
- d) Capital Improvement Program (CIP) - Myra Dunn made a motion for Chuck Fiedler to sign the CIP Data Sheet on behalf of the BOAC, Steve Rasmussen seconded the motion and all (3) members agreed. The motion carried and said report was approved. **Point of Order for Secretary Stath at 00:00(returned)**
- e) Terminal – (3) glass panels replaced today, punch list complete, check released to Garmong

VI. Old business

- a) The CFJ Quarterly and the BOAC meeting minutes are being posted online.
- b) Ken Ross discussed the lighting strike status.
- c) Several hangar keys are missing. This interferes with maintenance and emergency procedures.
- d) A study group is being formed to research Airport Rules & Regulations and Minimum Standards.
- e) A general Scope of Work was created for the maintenance hangar.
- f) Myra Dunn is investigating donations for the parking lot lighting project. Greg Etzel suggested contacting the power company.

VII. New business

Myra Dunn was asked to select a vacuum cleaner for the terminal.

VIII. RedTop Aviation Report

- a) Vic Bandini presented the RedTop Aviation report on operations for the month. A copy of the report was distributed to all present and is attached to these minutes.



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- b) The WAAS approach and the NDB were discussed.

IX. Election of BOAC Officers

Steve Rasmussen made a motion to elect Chuck Fiedler as President, himself as Vice President, Myra Dunn as Treasurer and Russ Stath as Secretary. Russ Stath seconded the motion and all agreed. The motion carried.

X. Visitor Comments

- a) Brent Milhon stated that he would contact the FSA regarding airport drainage concerns.
- b) Bill Cramer requested a warning sign be placed at entrance to aircraft right-of-way.

XI. Miscellaneous

- a) There were no miscellaneous comments.

XII. Adjournment

Chuck Fiedler adjourned the meeting at **19:28**.

Minutes submitted by: Bill Cramer

Minutes reviewed by:

Next BOAC Meeting shall be February 11, 2010 in the CFJ conference room.