



# Crawfordsville Fire Department

Code Enforcement Division  
100 South Water - Crawfordsville, IN 47933 - (765) 362-1277

## Framing Pre-Inspection Checklist

This worksheet is intended to assist the contractor in understanding specific expectations during the inspection process. CFD will keep this document as a part of the permanent project file and will use it to verify code compliance. The applicant (**Owner/Occupant**) needs to sign and date this document and is responsible for assuring the accuracy and consistency of the information provided herein. **Please submit this checklist prior to calling for the inspection. You may send it via e-mail (preferred) to [bbechtel@crawfordsville-in.gov](mailto:bbechtel@crawfordsville-in.gov) or via FAX to 765-364-5198.**

### PROPERTY INFORMATION

Project Name:		
Project Address:		
Owner's Name:		
Owner's Address:		
Phone #:	Fax #:	Email:

### CONTRACTOR

Company Name:		
Company Address:		
Contact Name (Designer):		
Phone #:	Fax #:	Email:

### BASIC INFORMATION

<input type="checkbox"/> Yes <input type="checkbox"/> No	1. Are there any fire-resistive rated walls and/or floor ceiling assemblies? If <b>yes</b> , proceed to Question 2 thru 26. If <b>no</b> , <b>Answer Questions 4 thru 26.</b>
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	2. Are copies of all required UL fire-stop systems to be installed in <b>rated wall locations</b> ( <i>after framing inspection and prior to final inspection</i> ) available on site for review by fire inspector?
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	3. Will there be an "independent" fire stop contractor/installer used?
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	4. Have you verified that "fireblocking" has been installed in <b>wood framed construction</b> at 10 foot intervals, per IBC 718.2.2
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	5. Have you verified that fire resistive rated caulk has been installed in the penetrations of the "fireblock" noted in Question 4 per IBC 718.2.1.3 ( <b>Please note that caulking must be certified for use in commercial applications</b> )?
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	6. All wall cavities shall be free of insulating materials at the time of inspection, please confirm.
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	7. Location of Exit Signs per approved plans ( <b>and/or per fire inspector</b> ) IBC 1011.1?
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	8. Emergency Lighting per approved plans ( <b>and/or per fire inspector</b> ) IBC 1006.1 & 1006.3 ( <i>including exit discharge</i> )?
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	9. Attic Access dimension (minimum 20 X 40 inch) head space (minimum 30 inch) and location per IBC 1209.2?
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	10. Fire Alarm Device ( <b>horns/strobes/pull stations</b> ) locations per approved plans ( <b>and/or per fire inspector</b> ) per NFPA 72:7.5.4(2002 Edition)?
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	11. Fire Detection Systems (i.e. <b>smoke and/or heat detectors</b> ) per approved plans ( <b>and/or per fire inspector</b> ) IBC 907?

**DRAFTSTOPPING (General)**

Yes  No  N/A

12. Draft Stopping Materials shall not be less than 0.5-inch gypsum board, **or** 0.375-inch wood structural panel, **or** 0.375-inch particleboard per IBC 718.3.1

Yes  No  N/A

13. Penetrations and Openings shall be sealed with fire rated caulking to maintain the integrity of draft stops per IBC 718.3.1

**DRAFTSTOPPING (Attics and Roof Spaces)**

Yes  No  N/A

14. A permanently marked weatherproof metal or rigid plastic sign secured with corrosion resistant wire, chain, or other approved provided?

Yes  No  N/A

15. **Non-Sprinklered Group R-1 & R-2 Occupancies-** Draft Stopping installed above and in line with Unit Separation Walls per IBC 718.4.2

Yes  No  N/A

16. **Non-Sprinklered in All Occupancies except Group R-1 & R-2-** Draft Stopping to divide up to less than 3,000 s.f. areas, per IBC 718.4.3

Yes  No  N/A

17. **Sprinklered Group R-1 & R-2 Occupancies-**Draft Stopping Not Required-when sprinklers provided in combustible concealed spaces per IBC 718.4.2

Yes  No  N/A

18. **Sprinklered in All Occupancies except Group R-1 & R-2-** Draft Stopping not required with **NFPA 13** Sprinkler Systems per IBC 718.4.3

**DRAFTSTOPPING (Floors)**

Yes  No  N/A

19. **Non-Sprinklered Group R-1, R-2, R-3 & R-4 Occupancies –** Draft Stopping installed above and in line with Unit Separation Walls, per IBC 717.3.2

Yes  No  N/A

20. **Non-Sprinklered in All Occupancies except Group R-1, R-2, R-3 & R-4-** Draft Stopping to divide up in to less than 1,000 s.f. areas, per IBC 718.3.3

Yes  No  N/A

21. **Sprinklered Group R-1, R-2, R-3 & R-4 Occupancies-** Draft Stopping Not Required-when sprinklers provided in combustible concealed spaces, per IBC 718.3.2

Yes  No  N/A

22. **Sprinklered in All Occupancies except Group R-1, R-2, R-3 & R-4-** Draft Stopping not required with **NFPA 13** Sprinkler Systems per IBC 718.3.3

**KITCHEN HOOD SYSTEM**

Yes  No  N/A

23. Is the wall immediately adjacent to Kitchen Appliance constructed with non-combustible framing per IMC 507.9

Yes  No  N/A

24. Please note that detailed information for Kitchen Hood Systems much be completed with **Kitchen Hood Pre-Inspection Checklist.**

**DOCUMENTATION REQUIRED AT FINAL**

Yes  No  N/A

25. Contractor's Material and Test Certificate for Aboveground Piping

Yes  No  N/A

26. Pipe Sizes less than 3 inches in diameter must be protected with intumescent fire-resistive caulking materials.

**Owner or General Contractor**

I certify that the information provided in this document is true and accurate.

\_\_\_\_\_  
(Project Name or Address)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Company Name)

\_\_\_\_\_  
(Email and Phone Contact)

**Fire Stop Contractor (if applicable)**

I certify that the information provided in this document is true and accurate.

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Company Name)

\_\_\_\_\_  
(Email and Phone Contact)

**DISCLAIMER:** This list is not all-encompassing due to the extensive list of adopted codes. The inspector shall document ALL fire and Life Safety violations and require corrections when any are discovered during an inspection.