



CRAWFORDSVILLE FIRE DEPARTMENT
PLAN REVIEW and INSPECTION PROCESS

Permit Application submitted through the City of Crawfordsville Building and Planning Department.

FAIL

Review letter indicating any deficiencies or concerns sent to applicant

Resubmitted for review by applicant

Plan review by appropriate departments

*Review time up to 20 business days

PASS

*Approved for permit

Note: Plans must be accepted/approved prior to scheduling first inspection.

All efforts will be made for fire and building departments to perform inspections concurrently

Inspection process begins

Pre-Drywall Rough-In Inspection

Kitchen hood duct Leak test (Smoke Test)

Kitchen hood duct wrap inspection
 *(May be conducted in conjunction with the above ceiling inspection)

Duct inspections may need to be completed prior to scheduling an above ceiling inspection

Above Ceiling Inspection (Prior to ceiling tile installation)

Sprinkler Acceptance Test

Fire Alarm Acceptance Test

Kitchen Hood & Fire Suppression Acceptance Test

Systems Final Acceptance Test (if applicable)

Building Final Inspection completed by all relevant departments

***All Certificates of Occupancy are issued through the City of Crawfordsville Building & Planning Department.**
Note: Fire Protection Permits are issued directly by the Crawfordsville Fire Department Code Enforcement Division.

*Certificate of Occupancy issued