

Department of Planning &
Community Development
CITY OF CRAWFORDSVILLE

Routine Inspection Exemption Affidavit

I, _____, property owner, swear and affirm under the penalties of perjury the following.

- 1) I am the legal owner of the property located at: _____.
- 2) I hereby do make application for an exemption from the routine inspection requirements of Ordinance 34-2016 for all of the following reasons:

(A) The rental unit is:

- (1) Managed by a professional real estate manager; or
- (2) Part of a Rental Unit Community that is managed by a professional real estate manager

(B) During the previous (12) months, the Rental Unit has been inspected or is part of a Rental Unit Community that has been inspected by either of the following:

- (1) By or for:
 - (a) The United States of Housing and Urban Development, the Indiana Housing and Community Development Authority, or another federal or state agency; or
 - (b) A financial institution or insurance company authorized to do business in Indiana
- (2) By an inspector who:
 - (a) Is a registered architect
 - (b) Is a professional engineer; or
 - (c) Satisfies the qualifications of the City's Planning Department such that the inspector would qualify as an Inspection Officer
(The inspector may not be an employee of the Owner.)

(C) A written inspection report of the inspection under subdivision 5.3(B) has been issued to the Owner of the Rental Unit or Rental Unit Community (as applicable) that verifies that the Rental Unit or Rental Unit Community is safe and habitable with respect to:

- (1) Electrical supply and electrical systems;
- (2) Plumbing and plumbing systems;
- (3) Water supply, including hot water;
- (4) Heating, ventilation, and air conditioning equipment and systems;
- (5) Bathroom and toilet facilities;
- (6) Doors, windows, stairways, and hallways;

- (7) Functioning smoke detectors; and
- (8) The structure in which a rental unit is located.

(D) The inspection report issued under subdivision 5.3 C. will be delivered to the City Planning Department on or before the date of the scheduled inspection.

I hereby agree to furnish all necessary documentation as required to verify I am entitled to this exemption. Falsification of this document or failure to provide documentation will result in automatic denial of exemption and all applicable penalties may apply.

Signed and sworn this _____ day of _____, 20__

Owner Signature

Property Owner Information:

Mailing Address:

Phone Number: _____