

City of Crawfordsville

Board of Public Works & Safety Meeting

Wednesday, November 22, 2017

MINUTES

The Board met on Wednesday, November 15, 2017, at 10:00 a.m. in the Crawfordsville Common Council Chambers with Mayor Barton, Erin Corbin, Susan Albrecht, Clerk Treasure – Terri Gadd, and City Attorney – Kent Minnette present. Also present were Scott Hesler - Street Department, Mike Norman- Police Department, Scott Busenbark - Fire Department, Phil Goode- CEL&P, Brandy Allen- Planning Department, Fawn Johnson – Park & Rec, Larry Kadinger- Waste Water Department, Renee Pirtle – Mayor’s Assistant, and Bob Cox-The Journal Review.

Susan Albrecht moved to approve the minutes from November 8, 2017. Erin Corbin seconded. Motion passed.

Erin Corbin moved to approve the claims from the week of November 13, 2017. Susan Albrecht seconded. Motion passed.

Old Business

Board members discussed one bid received for the fence at Fire Station #2. The bid was received from Lowe’s Custom Fencing in the amount of \$5,940.00. Dale Petrie, Director of Operations, recommended that the board approve the bid. Susan Albrecht moved to approve. Erin Corbin seconded. Motion passed.

New Business

Sue Lucas, Crawfordsville Main Street, came before the board with various requests in regards to Downtown Party Night on Saturday, November 25, 2017. Sue is requesting temporary closure of the 100 block of E. Main Street during the tree lighting ceremony from 5:45-6:15p.m. Sue has contacted the CPD in regards to hiring a uniformed officer to direct pedestrian traffic across Washington Street at Main Street. In addition, Sue is requesting, on behalf of Nuts & Candy Company, to set up a nut-roasting booth at the Canine Plaza. Erin Corbin moved to approve. Susan Albrecht seconded. Motion passed.

Rick Hernandez, Chamber of Commerce, came before the board in regards to the annual Christmas Parade. Rick provided a map for the street closures, which is the same route as past years. The parade will be Sunday, December 3, at 2:30 p.m., with closures beginning at 1:00. Susan Albrecht moved to approve. Erin Corbin seconded. Motion passed.

Board members discussed a change order request for services at 1201 E. Elmore Street. The contract is between the City and Keystone Building Services and the change order is for work to be performed outside the original scope of contract. The change order is in the amount of \$51,870.00. Erin Corbin moved to approve. Susan Albrecht seconded. Motion passed.

Board members reviewed a Surplus Property Request form. This form is to be completed by a department head when an item is being surplus. Susan Albrecht moved to approve. Erin Corbin seconded. Motion passed.

Board members discussed the third amendment to the commercial-industrial lease agreement between the City and Dr. Mel Trivedi. This agreement is for a one-year extension beginning December 1, 2017 through November 30, 2018. The agreement is in the amount of \$31,821.00 annually. Erin Corbin moved to approve. Susan Albrecht seconded. Motion passed.

Mike Norman, Police Chief, on behalf of the F.O.P. President, requested to reserve three parking spaces located on the North end of Green Street from November 16th through November 18th for the Food Basket Drive. Susan Albrecht moved to approve. Erin Corbin seconded. Motion passed.

Miscellaneous

In addition to the above request for Downtown Party Night, Sue Lucas is requesting three parking spaces in the 100 block of West Main located in front of PNC for horse and carriage rides. Erin Corbin moved to approve. Susan Albrecht seconded. Motion passed.

Department Heads

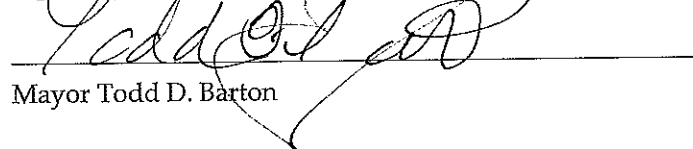
Fawn Johnson, Park & Rec, informed everyone of the 17th annual Pie Run on Thursday, November, 23, beginning at 9:00 a.m.

Scott Hesler, Street Department, said all three leaf vacuums are out and they will continue to pick up leaves as long as there is need. He also mentioned they have started hanging Christmas lights downtown.

Adjournment


With there being no further business, Susan Albrecht moved to adjourn. Erin Corbin seconded. Motion passed and the meeting was adjourned.

Signed by me this 22 day of November, 2017.



Mayor Todd D. Barton

ATTEST:



Clerk Treasurer - Terri Gadd