

Crawfordsville Historic Preservation Commission

May 22, 2019

5:30 p.m.

Council Chambers, Municipal Building

Type of Meeting: Regular Meeting

Members Present: Becky Hankins, Thomas Neal, Sue Lucas, Emily Race and Robyn Thompson

Members absent: Larry Patton

Others in Attendance: Brandy Allen, Director, Planning & Community Development; Emily Royer, Indiana Landmarks; and Megan Huckstep, Executive Assistant of the Department of Planning & Community Development

Agenda Topics

Commission President Becky Hankins called the meeting to order at 5:30 p.m. and the roll was called.

Meeting minutes of April 24, 2019 were presented. Emily Race made a motion to approve the minutes as presented. Thomas Neal seconded. Motion approved 5-0.

Financial Reports were presented to the Commission for review and consideration. Ms. Allen reported that there had not been any changes to the report since the previous meeting. Commission members acknowledged receiving the report.

Under items of old business, Brandy Allen reported that the contract with Historic Landmarks had been approved by the Board of Works. She stated that she had received 4 of 6 commission members resumes for the CLG application. Emily Royer, Historic Landmarks Foundation, provided a handout on CLG or Certified Local Government Programs from the National Park Service. She explained the importance of becoming a CLG, how to become a CLG, as well as provided a list of the requirements to become a CLG. Ms. Royer stated that she had spoken with the state representative who was happy to hear Crawfordsville was applying for CLG status. She indicated that if the application was turned in within the next 60 days, CLG status could be obtained by the end of the 2019 calendar year.

Under items of new business, Ms. Royer provided a training session, with PowerPoint, on the history of preservation as well as what shapes modern preservation today. She discussed the concept of historic districts and the power of individual properties. Ms. Royer emphasized the role of the NHPA or National Historic Preservation Association and reviewed State Code 36-7-11. She explained the differences between local and federal preservation, as well as, reviewed several case studies from around the area of what not to do with preservation and ordinances concerning preservation. Ms. Royer stated that goal and objectives would be discussed at the next meeting. She also stated that part of the services provided with the historic landmarks contract included updating the survey and the historic preservation guidelines.

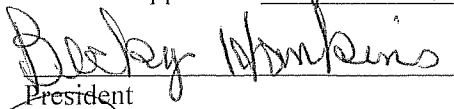
Discussion arose regarding the status of the proposed new Unified Development Ordinance (UDO) and how it might affect or coordinate with the preservation. Ms. Allen explained that the UDO would focus more on development and building standards while the Historic Preservation Ordinances can dictate more design standards. Ms. Allen stated that she anticipated the UDO ordinance to be ready for adoption in the Fall of 2019. Discussion continued. She explained that it was up to the Commission to decide what they

wanted to designate. She noted that we had several local historical sites and one small district; however the intent was to designate the entire downtown. With some changes in administration and the Commission, she reported the downtown district had yet to be designated. Ms. Royer provided a brief overview of the process for designating a site or district. Robyn Thompson discussed proceeding with making plans for designating the downtown district when the CLG status was obtained. Commission members agreed it was a good idea to work toward the process.

In other business, Brandy Allen reported that quotes had been received to have the Interim Report copied for Commission members. Sue Lucas reported that she was working with a Wabash College Intern who was taking pictures of downtown business to update the downtown inventory. Emily Royer reported that Historic Landmarks would have binders for the Commission with reference materials at the next meeting. Ms. Allen reported that she would work to get the last Commission member resume. Sue Lucas reminded members of the Indiana Main Street Conference on August 19-20 and encouraged members to attend. She also invited members to the Indiana Community Exchange on October 11, 2019. Member Emily Race reported that she would be out of state for the next meeting but requested materials and audio from the meeting.

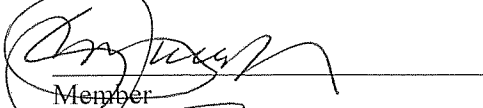
With no further business, the meeting adjourned at 6:36 p.m.

Minutes Approved: yes 06.26.19



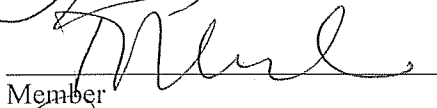
President

Member



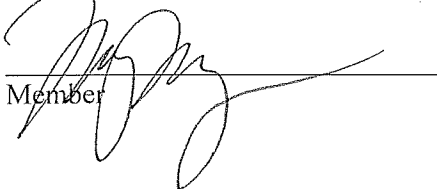
Member

Member



Member

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Member