

**RIGHT-OF-WAY USE / EXCAVATION PERMIT APPLICATION**

City of Crawfordsville, IN  
107 N Vermont St  
Crawfordsville, IN 47933  
PHONE: (765) 364-5166

ADDRESS OF PROPOSED WORK: \_\_\_\_\_

REASON FOR WORK: \_\_\_\_\_

APPLICANT: \_\_\_\_\_ LICENSE NUMBER: \_\_\_\_\_

PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

TYPE OF SURFACE AFFECTED BY WORK: \_\_\_\_\_

EXCAVATION SIZE: \_\_\_\_\_

**FEE**

Disturbed Area

Inside Curb Line (\$.50/SF, \$50 minimum) a. \$ \_\_\_\_\_

Outside Curb Line (\$.10/SF, \$25 minimum) b. \$ \_\_\_\_\_

Sidewalk Replacement (\$25 Permit Fee) c. \$ \_\_\_\_\_

Road Closure (\$100/Day) d. \$ \_\_\_\_\_

Base Fee (sum of a, b, c, & d) e. \$ \_\_\_\_\_

Major Thoroughfare (50% of e) f. \$ \_\_\_\_\_

New Road Surface (50% of e) g. \$ \_\_\_\_\_

**Total Fee (sum of d, e, & f) \$ \_\_\_\_\_**

PERMIT NUMBER: \_\_\_\_\_ DATE ISSUED: \_\_\_\_\_

DATE ACTIVATED: \_\_\_\_\_ DATE COMPLETED: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Approved By: \_\_\_\_\_

- The permit holder shall be responsible for a period of three years from the date of completion for maintaining the area in the public right-of-way.
- New Road Surface are roadways that have been reconstructed or resurfaced in the last 5 years.
- Right-of-way permits will be open for a period of 90 days. Permits shall be activated within 90 day period by contacting the City Street Commissioner. Once activated permittee will have a period of five working days to excavate and restore the area to the City's Standards.
- If a lane or road closure is necessary, a written request shall be submitted to the Board of Public Works at least 10 days prior to the proposed closing date.
- Traffic control is the contractor's responsibility. Barricades, signals, and flagmen, conforming to the Indiana State Manual on Uniform Traffic Control Devices are to be provided by the contractor.
- The contractor is responsible for notifying all utilities for underground installation locations.

PLEASE SKETCH PROPOSED WORK ON THE BACK OF THIS PAGE