

**CRAWFORDSVILLE BOARD OF AVIATION COMMISSIONERS**  
**January 15, 2020 MEETING MINUTES**

**Call Meeting to Order**

President Thompson called the meeting to order at 4:00 p.m.

**Roll Call**

PRESENT: Commissioners Don Thompson, Russ Stath and Dan Bergfors were present.

ABSENT: Commissioners Kelly Childress and Tim Timmons were absent.

City Councilman Stan Hamilton introduced himself as the 2020 city council liaison.

**Election of Officers**

Mr. Bergfors nominated Mr. Thompson as President of the Board for 2020. Mr. Stath seconded. All ayes. **Nomination carries.**

Mr. Bergfors nominated Mr. Stath as Vice-President of the Board for 2020. Mr. Thompson seconded. All ayes. **Nomination carries.**

**Approval of Meeting Minutes**

Mr. Thompson presented the Meeting Minutes for the December 18, 2019 regular meeting. Mr. Stath moved to approve as presented. Seconded by Mr. Bergfors. All ayes. **Motion carries.**

**Audience Requests**

Mr. Gobin, hangar E21, thanked the airport for their quick response and helpfulness during emergency roof repairs.

Mr. Timmons entered the meeting at 4:05 p.m.

Mr. Gobin then informed the Board that he had reached out to various Airport/FBO management companies, and believes the Board should solicit bids for the private management of the airport. Mr. Gobin indicated that he has spoken with 3 (three) IA's (aircraft maintenance facilities/people) and none were interested or capable at the time. Mr. Bergfors inquired legal on the process for soliciting bids. Mr. Nichols responded that Request for Proposals should be sought, with a scoring system and a committee in place. Mr. Thompson stated that the Board would take Mr. Gobin's suggestion into consideration.

**Items Presented to the Board**

Ms. Childress entered the meeting at 4:15 p.m.



Ms. Curless presented the Board with the quote tabulations received for the Roof Restoration project. After a brief discussion, Mr. Thompson motioned to enter into a contract with ProChoice Home Solutions dba C-ville Steel Roofs for the base bid plus additive 2. Seconded by Mr. Timmons. All ayes. **Motion carries.**

Mr. Thompson presented an agreement with W Enterprises, LLC for the demolition of the residential structure at 1524 W. 500 S. in the amount of \$9,350.00. Mr. Timmons moved to move forward with the agreement. Seconded by Mr. Bergfors. All ayes. **Motion carries.**

Ms. Curless presented the 5 year FAA Capital Improvement Program. The Clerk Treasurer asked that the Board budget for any local match of grants in the year prior. After a brief discussion, Ms. Childress moved to approve as presented. Mr. Stath seconded. All ayes. **Motion carries.**

Finally, Ms. Curless presented the Board with an agreement with the Commemorative Air Force Red Tail Squadron for the 2020 Event, which requires a non-refundable fee of \$1,500.00. The non-refundable fee would be paid from the Airports Donation Fund, and would be pending the support and commitment of the area school districts. After a discussion of funding, Mr. Timmons moved to approve entering into the agreement pending participation commitment from the area schools. Mr. Thompson seconded. All ayes. **Motion carries.**

### **Airport Manager Report**

Ms. Curless submitted the Airport Manager report. **Terminal Reimbursement funds were discussed.** Mr. Thompson made a motion to approve the Airport Manager to purchase an electric golf cart to be used as an aircraft tug, with the amount of the terminal paydown to be determined after the acquisition of the self-serve fuel credit card reader and golf cart. Mr. Timmons seconded. All ayes. Motion carries.

**Clerk-Treasurer's Report** None.

### **Legal Counsel Report**

A brief update was provided on on-going litigation.

**Engineering Report** None.

**Board Requests** None.

### **Approval of Claims Docket**

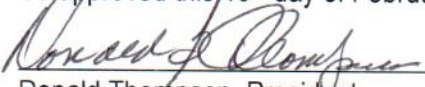
Mr. Thompson presented the docket in the amount of \$21,327.28. Ms. Childress moved to approve. Mr. Timmons seconded. All ayes. **Motion carries.**

**Mayor Report** None.

### **Adjournment**

Meeting adjourned at 5:10 p.m.

So approved this 19<sup>th</sup> day of February 2020.

  
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Donald Thompson, President

  
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Lori Curless, Airport Manager