City of Crawfordsville
Board of Public Works & Safety Meeting
Wednesday, July 1, 2020

MINUTES

The Board met on Wednesday, July 1, 2020, at 10:00 a.m. in the Crawfordsville Common Council Chambers with Susan Albrecht, Erin Corbin, Mayor Barton and Kent Minnette -City Attorney present. Also present were Terri Gadd -Clerk Treasurer, Scott Hesler - Street Department, Mike Norman - Police Department, Scott Busenbark - Fire Department, Larry Kadinger -Wastewater, Brandy Allen -Planning Department, Fawn Johnson - Park & Rec, Randy Hendrickson and John Douglas - CEL&P, Jim Johnson - Fusion 54 Director, Nick Hedrick - Journal Review, Jeff Davenport, Building Inspector representing Code Enforcement, and Megan Huckstep - Executive Assistant.

Erin Corbin moved to approve the minutes from June 24, 2020. Susan Albrecht seconded. Motion passed.

Susan Albrecht moved to approve the claims from June 29, 2020. Erin Corbin seconded. Motion passed.

Old Business

Under items of old business, Mayor Barton made a motion to approve the bid from W Enterprises, Crawfordsville, Indiana in the amount of $9,120.00 dollars for the demolition of the property of 301-303 West North Street that was damaged by fire. Susan Albrecht seconded. Motion passed.

New Business

Under new items, Fawn Johnson of the Crawfordsville Park and Recreation Department requested temporary road closures as well as a rerouting plan for the July 4th Fireworks celebration. Ms. Johnson stated that the closures would take place from approximately 10:30 to 11:00 p.m. Erin Corbin moved to approve road closure requests from the Park and Recreation Department for the July 4th Celebration as outlined on the submitted plan from 10:30 to 11:00 p.m. Susan Albrecht seconded. Motion passed.

Randy Hendrickson, CELP, requested three (3) new street lights arranged out within the Deer Cliff Subdivision. He indicated that there was only one light currently in the subdivision where they had recently had some problems with break-ins. Susan Albrecht made a motion to approve three new street lights in the Deer Cliff Subdivision at the recommendation of CELP. Erin Corbin seconded. Motion passed.

Mayor Barton presented an agreement from HWC Engineering for design services of a new playground at Kathy Steele Park. Mayor Barton explained that a private member had generously donated money for the playground renovation; therefore Mayor Barton recommended the Board approve the agreement between the City and HWC Engineering for design services not to exceed $29,900.00 dollars. Erin Corbin seconded. Motion passed.

Next, the Board considered a request from Robb Williamson of RT Insurance to place a dumpster at 115 N Green Street from July 3-July 7, 2020. Street Commissioner Scott Hesler stated that there was off street parking in the area, therefore he did not have any concerns. Susan Albrecht made a motion to approve to place a dumpster at 115 N Green Street from July 3-July 7 for RT Insurance. Erin Corbin seconded. Motion passed.

Fire Chief Scott Busenbark reported that last week Board had approved the structure changes to the department which included the addition of three Battalion Chiefs. After holding interviews, Chief Busenbark stated that it was his recommendation that the Board approve and promote the following firefighters as Battalion Chiefs: Scott Surber, Jim Fulwider and Nate Patton. Erin Corbin made a motion to approve Scott Surber, Jim Fulwider and Nate Patton as Battalion Chief for the Crawfordsville Fire Department. Susan Albrecht seconded. Motion passed.
A Trash-Sticker Consignment Agreement was presented to the Board for consideration. It was noted that several retailers were asking to how to sell the stickers, while the City lost a couple of their previous locations. Clerk-Treasurer Terri Gadd explained that the form would be implemented as part of their internal controls procedures for any new retailers who would be agreeing to collect money for trash stickers. Susan Albrecht made a motion to approve the Trash-Sticker Consignment Agreement form. Erin Corbin seconded. Motion passed.

Jeff Davenport, Building Inspecto presented two Code Enforcement Work Order requests. Mr. Davenport stated that the first request was for the Street Department to mow the yard at 807 Fairview. He indicated that citations had been sent with no action or acknowledgement. Erin Corbin made a motion to approve the request. Susan Albrecht seconded. Motion passed. The second code enforcement request was for trash pick-up and removal at 1002 Tuttle Avenue. Mr. Davenport informed the Board that there was trash at the sidewalk as well as on the porch that needed removed by the Street Department due to the owners not complying with the citations. Susan Albrecht made a motion to remove the request by code enforcement for 1002 Tuttle Avenue. Erin Corbin seconded. Motion passed.

In addition, Mr. Davenport informed the Board that Mr. Malek, the owner of the property at 301-303 West North Street, was present at the meeting. Mr. Davenport explained that original bid for the demolition of 301-303 West North Street included all structures on the property; however Mr. Malek is requesting that the pole structure remain. Mr. Davenport informed the Board that he has looked at the accessory pole structure and there is nothing structurally wrong with it, however it did need some repairs. Mr. Davenport recommended the Board allow the pole building remain with the condition that Mr. Malek has the necessary repairs made to the remaining structure. Erin Corbin moved to approve the recommendation to allow the pole building to remain at 301-303 W North Street with the condition that the repairs are made by the owner. Susan Albrecht seconded. Motion passed.

Miscellaneous

Fawn Johnson reminded everyone about the 4th of July celebration activities at Milligan Park.

Fire Chief Scott Busenbark encouraged everyone to stay for the swearing in ceremony of new firefighter Zachary Aveline.

Adjournment

With there being no further business, Erin Corbin moved to adjourn. Susan Albrecht seconded. Motion passed and the meeting was adjourned.

Signed by me this 8th day of July, 2020.

[Signature]

Mayor, Todd Barton

ATTEST:

[Signature]

Clerk Treasurer – Terri Gadd