

CRAWFORDSVILLE BOARD OF AVIATION COMMISSIONERS

February 17, 2021 MEETING MINUTES

Call Meeting to Order

President Thompson called the meeting to order at 4:00 p.m.

Roll Call

PRESENT: Commissioners Donald Thompson, Russ Stath, Tim Timmons, and Laura Belko were present. Commissioner Kelly Childress was not present.

Approval of Meeting Minutes

Mr. Thompson presented the Meeting Minutes for the January 20, 2021 regular meeting. Mr. Thompson moved to approve as presented. Seconded by Ms. Belko. All ayes. **Motion carries.**

Audience Requests

Ms. Curless presented a walk-on item for board consideration and approval. Ms. Curless presented an FAA grant application for our eligible \$13,000 in funding under the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA). She explained that this funding is similar to the CARES funding received in 2020 - not requiring any local match and can be used for costs related to operations, personnel, and cleaning. Mr. Timmons made a motion to approve the grant application for CRRSA funds, delegating the airport manager to sign on the airport's behalf. Mr. Stath seconded the motion. All ayes. **Motion carries.**

Items Presented to the Board

Ms. Curless presented an amended pre-application for AIP-20, amending the grant scope from Airport Layout Plan Update and Environmental Study to Airport Master Plan Update, Wildlife Hazard Assessment site visit and Wildlife Hazard Mitigation Plan. Ms. Curless explained that the change was once again prompted by the FAA's request in hopes that the wording would rank it as a higher priority. An expected 5% local share for the grant is \$16,667, with a total grant amount of \$333,333.00. Mr. Stath moved to approve the amendment to pre-application AIP-20. Ms. Belko seconded. All ayes. **Motion carries.** Ms. Curless stated that she had received feedback from Cheryl Morphew regarding the City's use of Survey Monkey as a platform to gain public input. She mentioned that the format worked well for them. Ms. Curless added that it could be particularly beneficial to gain responses during COVID, which may limit public gatherings. Mr. Timmons emphasized that the survey should focus on capital projects and infrastructure and equipment deficiencies.

Airport Manager Report

Ms. Curless submitted the Airport Manager report. Ms. Curless updated the Board that Cville Steel Roofs has not yet been onsite to install the VersaVent repair to the ridge vents due to weather. She then discussed fuel statistics for 2020.



Ms. Curless indicated that the airport had been closed from 8pm Monday, Feb 15 through around 12p Wednesday, Feb 17 due to the recent snow event. The airport was able to open after numerous hours and assistance by the airport's own employees as well as City Street Dept. The street department utilized 4 trucks in total to assist in the reopening efforts. Ms. Belko suggested quantifying airport personnel, street department personnel and equipment requirements related to snow removal for planning purposes.

Additionally, Ms. Curless indicated that she had provided the Mayor with an email requesting his consideration in adding a full time employee. As of the board meeting, no update had been received.

Finally, the terminal remains open to the public, with minimal staffing concerns due to COVID at this time.

Legal Counsel Report None.

Clerk-Treasurer's Report None.

Engineering Report None.

Board Requests None.

Approval of Claims Docket

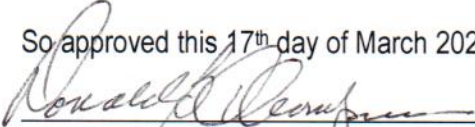
Mr. Thompson presented the docket in the amount of \$10,761.67. Mr. Stath moved to approve. Ms. Belko seconded. All ayes. **Motion carries.**

Mayor Report None.

Adjournment

Meeting adjourned at 4:57 p.m.

So approved this 17th day of March 2021.



Donald Thompson, President



Lori Curless, Airport Manager