

**CRAWFORDSVILLE PARKS AND RECREATION DEPARTMENT  
BOARD MEETING MINUTES – October 13<sup>th</sup>, 2021**

The Crawfordsville Parks and Recreation Department Board met October 13<sup>th</sup>, 2021 in the City Building. Board President Brian Keim called the meeting to order. Other board members present included Rob Hudson, Kathy Brown, Gerry Turner, Austin Brooks, and Elaine Weir. Director of Parks and Recreation Fawn Johnson, Parks and Recreation Office Manager Tyler Stewart, and City Attorney Tyler Nichols were also in attendance. Julie, Wes, and Kim Yager from Sugar Creek Campground were in the audience as guests.

**Approval of Minutes**

Kathy made a motion to approve the July minutes, which was seconded by Austin. The motion was unanimously approved by the board.

**Approval of Claims and Financial Reports for Parks and Recreation**

Gerry made a motion to approve the October claims and September financial reports. Kathy seconded the motion. It was unanimously approved by the board.

**Old Business:**

**Ordinance Amendment**

Fawn reported that the ordinance she presented at the previous meeting was approved by the City Council on all three readings, and is now in effect. Ordinance attached.

**New Business:**

**Montgomery County United Fund Grant for Sunshine Vans**

Fawn explained that we need approval for a request for \$25,000 from MCFU for general operations of the Sunshine Vans. This is a standard request that we have made many times in the past, and we typically receive within \$5,000 of the requested amount. Kathy made a motion to approve the request, which was seconded by Austin. The motion was unanimously approved by the board.

**Parks and Recreation Non-Reverting Budget**

Fawn presented a draft of next year's non-reverting budget, which the state board of accounts requires be approved by the Parks Board. It is based on past years' budgets and forecasts. This budget needs to be approved at or before next month's meeting. In order to give board members a chance to review it, it will be tabled for now, and approved next month.

**Contract With Tipstar For Tree Removal**

As mentioned at the Previous meeting, two trees needed to be removed at the Rock River house property. The total cost for removal by Tipstar will be \$4500. A crane will be required. Elaine made a motion to accept the contract with Tipstar (attached), which was seconded by Kathy. Motion was unanimously approved by the board.

**Correspondence**

Kathy was approached by a patron regarding our open gym schedule. The patron had taken issue with the fact that the gym was occasionally programmed for activities other than basketball during our regular business hours. After a brief conversation, the patron requested that the gym schedule be posted clearly on our website and regularly updated.

## Miscellaneous

### **Sugar Creek Campground**

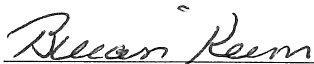
Kim Jager spoke to the board about his family's campground and the annual fee we suggested for the use of the Rock River Trailhead by his business. They explained that sometime in 2011 or 2012, they received verbal permission by the board to use the space for launching and taking out canoes and tubes there, but that a few months ago they received our memorandum of understanding which mentioned a possible \$3500 fee for usage, and upon seeing the legal language drafted by our attorneys, contacted their lawyer. Their lawyer advised them not to speak with anyone regarding this until both parties' legal teams had a chance to discuss it. They've finally received permission from their lawyers to speak with the board about the matter. They reminded the board that Sugar Creek Campground donated \$1000 to the Parks department last year, as well as \$1000 to the city to help with the costs of removing the lowhead dam in Sugar Creek. They also wanted the board to realize that their business is seasonal, but there are year-round upkeep and overhead costs. They explained that this year, 25,000 people visited their park. Their overall sentiment was that they would prefer to work with us without being bound by contract, and that they wish to be treated fairly, as any other businesses who use our trailheads for similar purposes. If a fee structure is a necessity, they are happy to provide input to Fawn and the board as to how to implement it fairly.

### Report from Directors

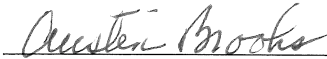
**Department Director, Activities Director, Senior Programs/Transportation Director, Golf Course Manager**  
Reports from directors attached.

### Adjournment

Gerry entered a motion to adjourn the meeting, with a second from Elaine. All board members were in favor. Meeting adjourned. The next meeting is scheduled for Wednesday November 10<sup>th</sup>, 2021.



Brian Keim, President



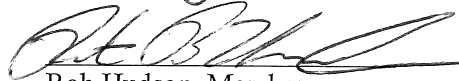
Austin Brooks, Secretary



Gerry Turner, Member



Kathy Brown, Vice President



Rob Hudson, Member

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Elaine Weir, Member